

# Overview & Scrutiny Committee



**Please contact:** Democratic Services  
**Please email:** [democraticservices@north-norfolk.gov.uk](mailto:democraticservices@north-norfolk.gov.uk)  
**Please direct dial on:** 01263 516108

Tuesday, 4 February 2025

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 12 February 2025** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours.

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516108, Email: [democraticservices@north-norfolk.gov.uk](mailto:democraticservices@north-norfolk.gov.uk).

Anyone attending this meeting may take photographs, film, or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

**David Knight**  
**Locum Democratic Services Officer**

**To:** Cllr N Dixon, Cllr S Penfold, Cllr P Bailey, Cllr M Batey, Cllr J Boyle, Cllr C Cushing, Cllr A Fletcher, Cllr M Hankins, Cllr P Heinrich, Cllr V Holliday, Cllr N Housden and Cllr L Vickers

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order to attend this meeting, please let us know in advance.**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us.

**Corporate Directors:** Nick Baker and Steve Blatch  
**Tel** 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005  
**Email** [districtcouncil@north-norfolk.gov.uk](mailto:districtcouncil@north-norfolk.gov.uk) **Web site** [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk).

## A G E N D A

### 1. TO RECEIVE APOLOGIES FOR ABSENCE

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### 2. SUBSTITUTES

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### 3. PUBLIC QUESTIONS & STATEMENTS

To receive questions / statements from the public, if any.

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### 4. MINUTES OF THE MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE HELD ON 22ND JANUARY 2025. (Pages 1 - 8)

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 22<sup>nd</sup> January 2025.

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### 5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

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### 6. DECLARATIONS OF INTEREST (Pages 9 - 14)

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

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### 7. PETITIONS FROM MEMBERS OF THE PUBLIC

To consider any petitions received from members of the public.

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### 8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER

To consider any requests made by non-executive Members of the Council, submitted to the Democratic Services Manager with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

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### 9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

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**10. HOMELESSNESS TASK AND FINISH GROUP**

(Pages  
15 - 26)

The Committee is asked to respond and comment on the update (**Appendix A refers**) that addresses the recommendations made by Overview & Scrutiny Committee's Homelessness Task & Finish group on the reducing the impact of homelessness.

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**11. CORPORATE PLAN 2023-27 ACTION PLAN 2024-25 – TO END OF QUARTER 3 – 31 DECEMBER 2024**

(Pages  
27 - 36)

The Committee is asked to consider and comment on this report that presents an update on the progress being made in implementing the Corporate Plan 2023-27 Action Plan 2024-25 and to give Cabinet an opportunity to discuss and agree decisions that should be taken regarding any issues raised.

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**12. PEER REVIEW FEEDBACK**

(Pages  
37 - 64)

To consider and comment on the report that provides an outline on the progress made in delivering against the actions in the Action Plan over the period to December 2024 when the Peer Review Team returned to the District Council to assess the progress made against the recommendations made in their original report.

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**13. MEDIUM TERM FINANCIAL STRATEGY 2025-28**

(Pages  
65 - 94)

This report presents the Medium-Term Financial Strategy demonstrates how the Council's financial resources will be used to deliver declared aims and priorities.

It sets out the overall shape of the Council's budget by determining the level of resources that will be available and how these are currently allocated between services.

This provides a medium-term framework to enable members and officers to develop detailed annual budget allocations.

Overview and Scrutiny Committee is asked to consider and comment on the report.

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**14. THE CABINET WORK PROGRAMME**

(Pages  
95 - 100)

Members are asked to consider and comment on the upcoming Cabinet Work Programme.

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**15. OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE**

(Pages  
101 -  
102)

Members are asked to consider, comment, and recommend potential items for inclusion on the upcoming Overview & Scrutiny Work Programme.

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**16. EXCLUSION OF THE PRESS AND PUBLIC**

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph \_ of Part I of Schedule 12A (as amended) to the Act.”

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